



**ARCHITECTURAL/LANDSCAPING PERMIT REQUEST**

Sun Lakes Home Owners Association #3  
24218 S. Oakwood Blvd. Sun Lakes AZ 85248  
Phone: (480) 802-2776 · FAX: (480) 802-4846

Submission Date
-
Unit-Lot
ALC CODE#
Fee: Cash/Check
Work Start Date

(One change per form)

Homeowner's Name (Please Print) Phone Number

Homeowner's Address (Please Print)

Description of Work (attach worksheet and/or scale drawing):

Contractor's Name Phone Number AZ License# License. Expiry. Date

Maricopa County or City of Chandler Permit Required? YES \_\_\_ NO \_\_\_

Maricopa County or City of Chandler Permits, if required, must be obtained and submitted along with the ALC Permit Request prior to approval and issuance of the ALC Permit and the start of any work.

If YES: Permit Number Contractor's Signature

- ALC Review Fees are set forth in the Permit Fee Schedule.
- Permission is granted to inspect the work completed under this Permit issued hereunder.
- CONTRACTOR IS ( ) IS NOT ( ) AUTHORIZED TO NEGOTIATE CHANGES TO PLANS WITH ALC WITHOUT FURTHER AUTHORITY FROM HOMEOWNER. **Initial:** \_\_\_\_\_
- The Homeowner is responsible for all work performed by his/her contractor/subcontractors. Any damage to other's property by a Homeowner's contractor/subcontractor is the responsibility of the Homeowner.
- I have read and understand the Indemnification on the reverse side. **Initial:** \_\_\_\_\_

**Delivery of Construction or Landscape Materials:**

A detailed Construction and/or Landscape Plan for the addition to, or updating present Landscape must be shown on the Homeowner's Plot Plan and must be drawn to scale. Such materials may not be delivered on the street, and may only be delivered on the homeowner's property. Such materials must be spread, installed or otherwise removed from view within three days.

If the Permit Request entails the delivery of landscaping or construction materials, the homeowner must agree to the following:

I understand and agree that as a prerequisite to securing a Permit for any and all construction activity, or materials delivery associated with such construction activity, the Homeowner of the property of this ALC Permit Request assumes full responsibility for any ensuing injury or damage, whether incurred by others or myself. I will hold the Homeowners Association harmless for liability arising from any injury or damage caused by construction activity or by materials placed on or in proximity to my property. **If applicable, Sign:**

Date: \_\_\_\_\_

- **Contractor trailers, storage containers or vehicles cannot be parked on the street overnight. The above Homeowner will be subject to citation by the IronOaks Patrol.**

{COMPLETE BOTH SIDES}

**Indemnification**

As stated in the Association’s Documents, the Homeowner and Contractor indemnifies and agree to hold the Association and its managing agent harmless from all claims, demands or liability arising out of or encountered in connection with this Agreement or the modification, whether such claims, demands or liability are caused by Contractor and Owner, their agents or employees, or contractors or subcontractors employed on the project, their agents or employees, or caused by any products installed on the project by said Contractor) or subcontractors), excepting only such injury or harm as may be caused solely and exclusively by Association's gross negligence or willful misconduct. The Contractor and Owner further indemnifies and hold the Association harmless from all liability related to any damage or relocation of existing sprinkler systems, underground utilities, exterior landscaping or any other damage to existing improvements (wherever located within the IronOaks) resulting from the installation/construction of the proposed improvement

Contractor shall comply with the *Architectural and Landscape Guidelines* of the Association, as well as all other Association's Rules and Regulations and have been furnished copies of these documents by Homeowner.

All exterior changes, additions, and/or modifications must conform to the building codes, ordinances, and regulations of Maricopa County or the City of Chandler, whichever is applicable. The Homeowner is responsible for obtaining any and all required approvals and building permits from the applicable governing agency, prior to obtaining the ALC Permit Request and approval by the ALC.

Initial and Date: \_\_\_\_\_

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**Homeowner’s Agreement and Acknowledgement:**

I have read and understand and hereby agree to the above conditions of this ALC Permit Request as indicated by the initials above and signature below:

\_\_\_\_\_ Date: \_\_\_\_\_  
**Homeowner’s Signature**

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**FOR ARCHITECTURAL/LANDSCAPE DEPARTMENT/COMMITTEE USE ONLY**

_____ Submission Date
- Unit-Lot
_____ ALC CODE#

This Permit is: APPROVED \_\_\_\_ PERMIT ISSUED: \_\_\_\_ DENIED \_\_\_\_

PENDING FURTHER INFORMATION: \_\_\_\_\_

CONDITIONS OF APPROVAL OR FURTHER INFORMATION REQUIRED: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

WORK MUST BE COMPLETED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

Date: \_\_\_\_\_

**Comments (Follow up notes) as required (include date of Follow Up):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

(Side B)

**{COMPLETE BOTH SIDES}**